

COMPENSATION BOARD DOCKET #06/03 SEPTEMBER 21, 2005

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LYNCHBURG CITY	SHERIFF	<p>8-31-05 Email to Bruce Haynes from Major Don Sloan, Lynchburg Sheriff's Office, regarding Kimberlee Goins.</p> <p>"Dear Mr. Haynes: Thank you for taking the time to talk with me about our situation here in Lynchburg that the Sheriff asked me to discuss with you. You were very helpful and I appreciate your quick referral. Ms. Kimberlee Goins was a tremendous help to us in formulating what we need to do. She continues to be of great assistance to city sheriffs with information and directions specific to us. I can truly say of my almost four years at Lynchburg as the Chief Deputy, I no longer cringe when I need to call the Comp Board since she has been responsible for city sheriffs, I actually, look forward to it because I know I am going to deal with someone who actually cares about what my sheriff wants to do or try to do. Even when it has to be a no at least its a nice no. It is a wonderful experience to feel like we are actually working together or at least going in the same direction. I just wanted to thank you! Thank you again for having such a great staff to look out for us city guys and gals in brown."</p>	N/A	Noted.

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SCOTT COUNTY	CIRCUIT COURT CLERK	<p>9-1-05 Email to the Compensation Board from Mark Bo Taylor, Scott County Clerk regarding Paige Curtis, Senior Fiscal Technician:</p> <p>"I would like to take a few minutes and let the Comp. Board and Staff know what a great job Paige Curtis is doing. She goes out of her way to help me when I call. She is always very polite and caring. She calls me back when I leave her a voice mail and emails me, what ever I need to assist me. Thanks for a great job Paige!!!!!!!!!!"</p>	N/A	Noted.
NORTHERN NECK REGIONAL JAIL	SUPERINTENDENT	<p>9-12-05 Message received via SNIP comments screen from Jeff W. Frazier, Superintendent, Northern Neck Regional Jail, regarding Kimberlee Goins, Senior Fiscal Technician:</p> <p>"Even though I do not complete the yearly survey, may I take this opportunity to tell you what an outstanding job Kimberlee Goins does for us. She could not possibly be any more helpful and cooperative! She is just a joy to work with."</p>	N/A	Noted.

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ROANOKE CITY	COMMONWEALTH'S ATTORNEY	<p>9-15-05 Email to Bruce Haynes from Sandra E. Milne, Administrative Assistant, Roanoke City Commonwealth's Attorney's Office, regarding Paige Curtis, Senior Fiscal Technician:</p> <p>"Mr. Haynes--I just wanted to send you an e-mail to share with you how much Paige has helped me in the last four years that I have been the Administrative Assistant in this office. Every time that I have needed help with the Comp Board, Paige has always come to my rescue. There has never been a time that she was too busy to give me the help that I needed and has always been courteous and most importantly very knowledgeable in my inquiries. You and the Comp Board are very fortunate to have an employee of Paige's quality. I just wanted to give Paige a much deserved "pat on the back"."</p>	N/A	Noted.

304-06-03: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RICHMOND COUNTY	SHERIFF	<p>8-15-05 Officer requests additional base temporary funds in the amount of \$15,000. This is due to added safety needed in the courts. This is caused by the situation of prisoners in the courts having no holding cells or attorney visitation rooms. Prisoners needing to pay fines or sign papers are brought into the judge's chambers accompanied by a deputy.</p> <p>AT THE AUGUST 24, 2005 MEETING, THE COMPENSATION BOARD DEFERRED ACTION ON THIS REQUEST PENDING STAFF REVIEW.</p>	\$15,000	The Compensation Board hopes that the information provided by the Executive Secretary is helpful. As the office is not due any additional Compensation Board funded CS positions and no additional funding is available, the Compensation Board is unable to provide any further assistance at this time.

304-06-03: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ACCOMACK COUNTY	SHERIFF	5-10-05 Officer requests vacant positions 00062 in the amount of \$25,004 and 00055 in the amount of \$25,004 totaling \$50,008 be transferred to Office Expense for FY06. The positions will remain vacant for the entire year. The request is late due to being lost in the mail.	-0-	Approved as an exception to policy, based upon the specific conditions stated by the officer.
CHESAPEAKE CITY	SHERIFF	8-25-05 Officer requests new live scan for JDR Court in the amount of \$18,038 (stressed \$13,633). They currently have 2 in Lockup and 0 in Court.	\$13,633 (stressed cost)	Approved per the Compensation Board's FY06 Budget Priorities and Policies; contingent upon the Sheriff's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
BUCKINGHAM COUNTY	SHERIFF	8-26-05 Officer requests to transfer \$12,515 from base temporary to permanent salaries to fund internal salary adjustment for positions 00012 and 00008. The increase requested is within 10% above the current salary. These funds are also to be used to reclassify to a higher pay band positions 00006 and 00016. The increase requested is within 15% above current salary. All increases are within the min and max of the respective pay bands. These salary increases will be effective September 1, 2005. Prorated (\$10,429.17).	-0-	The Compensation Board approved a transfer of \$12,515 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
HENRICO COUNTY	SHERIFF	8-30-05 Officer requests to transfer more than the \$10,000 limit from vacancy savings up to \$20,000 for FY06. This is due to a high number of active duty personnel and to prevent requesting the vacancy savings each month.	-0-	Approved as a one-time exception to policy based upon the high number of military leave vacancies in this office. Staff may transfer up to \$20,000 per month of vacancy savings as a result of military duty in Henrico County.

304-06-03: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LEE COUNTY	SHERIFF	8-31-05 Officer requests to transfer \$8,520 from base temporary to permanent salaries to fund internal salary adjustment for positions 00009, 00014, 00027, 00028 and 00030. The increase is within 10% above the current salaries. All increases are within the min and max of the pay band. These salary increases will be effective September 1, 2005. Prorated (\$6,390.00).	-0-	The Compensation Board approved a transfer of \$8,520 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
SHENANDOAH COUNTY	SHERIFF	9-7-05 Officer requests to transfer \$3,415 from base temporary to permanent salaries to fund internal salary adjustment for positions 00016 and 79004. The increase is within 10% above the current salaries. All increases are within the min and max of the pay band. The increases will be effective September 1, 2005. Prorated (\$2,845.83)	-0-	The Compensation Board approved a transfer of \$3,415 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.
PIEDMONT REGIONAL JAIL	JAIL BOARD	9-14-05 Piedmont Regional Jail requests exemption to the federal inmate recovery.	N/A	Compensation Board deferred action on this request pending review by legal counsel and receipt of the Piedmont Regional Jail's business plan for the expansion and operation of the facility housing federal inmates as well as receipt of the Piedmont Regional Jail's cost allocation plan for housing federal inmates prepared pursuant to OMB Circular A-87 (revised May 10, 2004).
GRAYSON COUNTY	SHERIFF	9-21-05 Officer requests to transfer \$738 from base temporary to permanent salaries to fund internal salary adjustment for position 00020. The increase is within 10% above the current salaries. All increases are within the min and max of the pay band. The increase will be effective September 1, 2005. Prorated (\$615.00)	-0-	The Compensation Board approved a transfer of \$738 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.

320-06-03: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LISTED BELOW	COMMONWEALTH'S ATTORNEY	Officer requests to transfer Vacancy Savings to Equipment Funds to purchase the following. The officers state that PC's requested do meet the Comp Board's minimum criteria.	-0-	Approved per the Compensation Board's FY06 Budget Priorities and Policies. Any amounts approved will be reimbursed at the stressed cost amounts shown below. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

320-06-03: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ESSEX COUNTY	COMMONWEALTH'S ATTORNEY	9-6-05 Officer requests to purchase 1 PC @ \$650 Total Cost. Stressed Cost @ \$454.29.	\$454.29 (Stressed Cost)	Approved per the Compensation Board's FY06 Budget Priorities and Policies. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07. PC must meet Compensation Board minimum specifications.

LISTED BELOW	COMMONWEALTH'S ATTORNEY	The following officers requests to transfer Annual Vacant Funds to the categories listed.	-0-
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FIPS	LOCALITY	Request Date	FROM	TO Category	AMOUNT	PRO-RATED
045	Craig	9/13/05	Position 2	Temporary	9,946	8,288
730	Petersburg	9/6/05	Position 12	Temporary	9,160	7,633
	TOTAL				19,106	15,922

LISTED BELOW	COMMONWEALTH'S ATTORNEY	The following officers requests to transfer Restoration Funds to the categories listed.	-0-
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FIPS	LOCALITY	Request Date	FROM	TO POSITION	AMOUNT	PRO-RATED
053	Dinwiddie	8/30/05	Office Expense	Perm Salary	5,373	4,478
143	Pittsylvania	9/1/05	Office Expense	Perm Salary	7,386	6,155
149	Prince George	9/2/05	Office Expense	Perm Salary	1,022	852
155	Pulaski	9/7/05	Office Expense	Perm Salary	2,066	1,722
670	Hopewell	9/8/05	Office Expense	Perm Salary	4,019	3,349
	TOTAL				19,866	16,555

Approved as an exception to policy as these requests were due to the Compensation Board by June 25.

734-06-03: COMMISSIONERS OF THE REVENUE
NONE.

732-06-03: TREASURERS
NONE.

321-06-03: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BRISTOL CITY	CIRCUIT COURT CLERK	8-25-05 Officer requests additional Permanent Salary Funds @ \$16,000 to fund Internal Salary Adjustments to positions #3, 5, 4 and 2. NOTE: Each salary increase @ \$4,000 exceeds 10% of the current salaries.	\$16,000	The Compensation Board did not approve this request. As noted in the Compensation Board's letter of May 1, 2005, additional funding is not available this year.
SCOTT COUNTY	CIRCUIT COURT CLERK	9-1-05 Officer requests to transfer Budgeted Funds to Permanent salaries for Internal Salary Adjustments.	-0-	The Compensation Board approved a transfer of \$978 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.

FIPS	LOCALITY	Request Date	FROM CATEGORY	TO CATEGORY	AMOUNT	PRO-RATED
169	Scott	9/1/05	Temp.	Perm Salary	978	815
	TOTAL				978	815

NOTTOWAY COUNTY	CIRCUIT COURT CLERK	9-14-05 Acting Officer requests additional Temporary Funding @ \$16,074.53. This is equivalent to position #2 DCIII @ \$31,457 from Sept. 1, 2005 to Feb. 27, 2006. The Special Election will be held on Feb. 28, 2006. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §24.2-226 and 228 is that position #2 DCIII is not vacant during the period in which I am the Acting Clerk, consequently funds cannot be transferred from this position.	-0-	Approved at no additional cost to the Compensation Board.
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OTHER MATTERS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1. FEDERAL INMATE OVERHEAD RECOVERY METHODOLOGY OPTIONS	COMPENSATION BOARD	Staff presents report regarding options to the current federal inmate overhead recovery methodology. AT THE AUGUST 24, 2005 MEETING, THE COMPENSATION BOARD APPROVED THIS AS AN EXPOSURE DRAFT. THE FINAL DOCUMENT IS DUE BACK BEFORE THE BOARD AT THE SEPTEMBER 21, 2005 MEETING.	N/A	Approved as submitted, staff is directed to post the document on the website and provide it to DLAS. The Compensation Board instructed the staff to work with APA staff and add an appendix regarding OMB Circular A-87.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #06/02	N/A	Approved.
2.	TRAINING STATUS REPORT	COMPENSATION BOARD	Staff presents Training Status Report.	N/A	Noted.
3.	MONTHLY JAIL AUDIT ACTIVITY STATUS REPORT	COMPENSATION BOARD	Staff presents monthly Jail Audit Activity Status Report.	N/A	Noted.
4.	AUDIT STATUS REPORT	COMPENSATION BOARD	Staff presents Audit Status Report.	N/A	Noted.
5.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Wednesday, October 19, 2005 and Wednesday, November 16, 2005.	N/A	Approved.
6.	VIRGINIA SHERIFFS' ASSOCIATION	COMPENSATION BOARD	Staff provides thanks/congratulations letters from the Compensation Board to outgoing/incoming president of the Virginia Sheriffs' Association.	N/A	Approved.
7.	JAIL COST REPORT EXPOSURE DRAFT	COMPENSATION BOARD	Staff presents FY2004 Jail Cost Report Exposure Draft.	N/A	Approved as an Exposure Draft with final action to be taken at the October 19, 2005 meeting.
8.	FY05 FINES & FEES REPORT EXPOSURE DRAFT	COMPENSATION BOARD	Staff presents the FY05 Fines & Fees Report Exposure Draft.	N/A	Approved as an Exposure Draft with staff recommended amendments with final action to be taken at the October 19, 2005 meeting.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
9.	FY07/08 BIENNIUM BUDGET AMENDMENTS (DECISION PACKAGES)	COMPENSATION BOARD	Staff presents the FY07/08 Biennium Budget Amendments (Decision Packages) to be submitted to DPB.	N/A	Approved to submit to DPB.
10.	STAFFING STANDARDS METHODOLOGY	TREASURERS, DIRECTORS OF FINANCE, AND COMMISSIONERS OF THE REVENUE	Staff presents revision of the current staffing standards methodology for Treasurers, Commissioners of the Revenue and Directors of Finance per Compensation Board Action of August 24, 2005 to reflect the effect of budget reductions to salaries, consistent with the staffing standard methodology requested by Commonwealth's Attorneys and Circuit Court Clerks.	N/A	Approved.
11.	TECHNOLOGY TRUST FUND COLLECTIONS	CIRCUIT COURT CLERKS	<p>Collections: FY05 year to date collections total \$2,356,629.02, a 7.79% increase over the same period in FY04.</p> <p>Projections: Based on current collections, FY06 TTF collections would be approximately \$14.1 million, an increase or 13.99% over FY05 collections.</p> <p>Expenditures: FY06 TTF funds will not be available until October 1, 2005.</p>	N/A	Noted. The Compensation Board asked the staff to provide refined TTF projections at the October 19, 2005 meeting.
12.	NEW OFFICER TRAINING (NOT)	COMPENSATION BOARD	New Officer Training is scheduled to begin at noon on December 6 th and conclude noon on December 8 th . Staff made hotel bids to 4 hotels for a training site with an anticipation of 36 new officers. Bids are due to staff by September 16, 2005.	N/A	Noted.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
13.	TECHNOLOGY TRUST FUND REQUESTS	CIRCUIT COURT CLERKS	<p>Requests from \$4 Fund. Total requests from all Clerks totaled \$9,967,921. Available cash and appropriation are sufficient to cover all requests. The following are proposed as deferrals to the October 2005 meeting, pending receipt of additional information from Clerks:</p> <ol style="list-style-type: none"> 1. Charles City County 2. Chesterfield County 3. Giles County 4. Greene County 5. Lunenburg County 6. Russell County 7. Scott County 8. Surry County 9. Sussex County 10. Westmoreland County 11. Colonial Heights City 12. Danville City 13. Winchester City 14. Frederick County 15. Grayson County 16. Salem City 	\$8,897,068	<p>Approved per the attached spreadsheet in equipment/services as requested with the exception of the listed localities. Action deferred on the listed localities to the October 2005 meeting pending receipt of additional information from Clerks to be received by October 3, 2005.</p> <p>It is the clear and unambiguous intent of the Compensation Board that these funds be utilized by the Clerks to acquire secure remote access by June 30, 2006.</p>

OTHER MATTERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
13. CONTINUED TECHNOLOGY TRUST FUND REQUESTS	CIRCUIT COURT CLERKS	<p>Requests from \$1 Fund. Total requests from all Clerks totaled \$1,717,700. Available cash is sufficient to cover all requests. An additional appropriation from DPB for \$1,945,759 has been requested. The following are proposed as deferrals to the October 2005 meeting, pending receipt of additional information from Clerks:</p> <ol style="list-style-type: none"> 1. Charles City County 2. Giles County 3. Greene County 4. Lunenburg County 5. Russell County 6. Scott County 7. Surry County 8. Sussex County 9. Westmoreland County 10. Colonial Heights City 11. Winchester City 12. Frederick County 13. Grayson County 14. Salem City 	\$981,545	<p>Approved per the attached spreadsheet in equipment/services as requested with the exception of the listed localities. Action deferred on the listed localities to the October 2005 meeting pending receipt of additional information from Clerks to be received by October 3, 2005.</p> <p>It is the clear and unambiguous intent of the Compensation Board that these funds be utilized by the Clerks to acquire secure remote access by June 30, 2006.</p>

TECHNOLOGY TRUST FUND REQUESTS

FIPS	LOCALITY NAME	FY06 TTF Available Funds	FY05 Survey	Provide SRA	Budget or Carryover	FY06 \$4				FY06 \$1					
						Equipment Request	Services Request	Office r Cert	CB Aprval	Equipment Request	Services Request	Office r Cert	Equipmen t Award	Service s Award	CB Aprval
001	ACCOMACK COUNTY	52,687.17	Y	N	B	16,214	36,469	Y	Y	10,000	10,000	Y			Y
003	ALBEMARLE COUNTY	175,538.38	Y	N	B	0	175,538	Y	Y						
005	ALLEGHANY COUNTY	7,768.11	Y	N	B	0	7,768	Y	Y	0	15,445	Y			Y
007	AMELIA COUNTY	8,681.95	Y	N	B	0	8,681	Y	Y	0	12,000	Y			Y
009	AMHERST COUNTY	52,700.88	Y	N	B	0	52,700	Y	Y						
011	APPOMATTOX COUNTY	9,013.89	Y	N	B	0	9,000	Y	Y	0	5,000	Y			Y
013	ARLINGTON COUNTY	178,316.94	Y	Y	B	0	178,316	Y	Y						
015	AUGUSTA COUNTY	86,227.40	Y	N	B	0	86,227	Y	Y						
017	BATH COUNTY	892.84	Y	N	B	0	892	Y	Y	0	16,285	Y			Y
019	BEDFORD COUNTY	75,425.72	Y	N	B	19,887	55,538	Y	Y						
021	BLAND COUNTY	0.00	Y	N	C	0	0	Y	Y	0	29,679	Y			Y
023	BOTETOURT COUNTY	43,316.17	Y	N	B	0	31,000	Y	Y						
025	BRUNSWICK COUNTY	13,801.25	Y	Y	B	0	13,801	Y	Y	0	15,000	Y			Y
027	BUCHANAN COUNTY	12,135.57	Y	N	B	6,281	5,851	Y	Y	1,033	20,000	Y			Y
029	BUCKINGHAM COUNTY	6,738.28	Y	N	B	0	6,738	Y	Y	0	17,334	Y			Y
031	CAMPBELL COUNTY	49,194.24	Y	N	B	0	49,194	Y	Y						
033	CAROLINE COUNTY	39,873.97	Y	N	B	0	39,873	Y	Y	4,200	18,000	Y			Y
035	CARROLL COUNTY	20,890.82	Y	Y	B	0	20,890	Y	Y						
036	CHARLES CITY COUNTY	13,151.55	Y	N	B	0	13,151	Y	Deferred	0	53,317	Y			Deferred
037	CHARLOTTE COUNTY	3,928.50	Y	N	B	0	3,928	Y	Y	12,436	17,500	Y			Y
041	CHESTERFIELD COUNTY	523,935.77	Y	N	B	118,248	405,687	Y	Deferred						
043	CLARKE COUNTY	15,212.59	Y	N	B	0	15,212	Y	Y						
045	CRAIG COUNTY	0.00	Y	N	C	0	0	Y	Y	0	18,285	Y			Y
047	CULPEPER COUNTY	62,474.32	Y	N	B	0	29,516	Y	Y						
049	CUMBERLAND COUNTY	5,136.67	Y	N	B	0	5,136	Y	Y	9,647	7,790	Y			Y
051	DICKENSON COUNTY	6,222.13	Y	N	B	0	6,222	Y	Y	12,662	2,400	Y			Y
053	DINWIDDIE COUNTY	37,217.07	Y	N	B	0	37,217	Y	Y	0	4,000	Y			Y

TECHNOLOGY TRUST FUND REQUESTS

FIPS	LOCALITY NAME	FY06 TTF Available Funds	FY05 Survey	Provide SRA	Budget or Carryover	FY06 \$4				FY06 \$1					
						Equipment Request	Services Request	Officer Cert	CB Aprval	Equipment Request	Services Request	Officer Cert	Equipment Award	Services Award	CB Aprval
057	ESSEX COUNTY	6,925.77	Y	N	B	0	6,925	Y	Y	0	27,050	Y			Y
059	FAIRFAX COUNTY	1,388,432.27	Y	Y	B	20,000	1,368,432	Y	Y						
061	FAUQUIER COUNTY	79,562.49	Y	N	B	0	79,562	Y	Y						
063	FLOYD COUNTY	14,245.23	Y	N	B	0	14,245	Y	Y	0	4,640	Y			Y
065	FLUVANNA COUNTY	29,684.08	Y	N	B	0	29,684	Y	Y	0	18,000	Y			Y
067	FRANKLIN COUNTY	184,409.67	Y	N	B	0	31,485	Y	Y						
069	FREDERICK COUNTY	152,963.74	Y	N	B	122,963	30,000	Y	Deferred	30,000	0	Y			Deferred
071	GILES COUNTY	14,064.60	Y	N	B	0	14,064	Y	Deferred	0	56,514	Y			Deferred
073	GLOUCESTER COUNTY	80,273.45	Y	N	B	0	80,140	Y	Y	0	1,000	Y			Y
075	GOOCHLAND COUNTY	22,554.14	Y	N	B	0	22,554	Y	Y	0	16,766	Y			Y
077	GRAYSON COUNTY	16,071.61	Y	N	B	0	14,742	Y	Deferred	0	13,885	Y			Deferred
079	GREENE COUNTY	45,178.80	Y	N	B	0	45,178	Y	Deferred	0	52,051	Y			Deferred
081	GREENSVILLE COUNTY	132.24	Y	N	B	0	132	Y	Y	0	12,352	Y			Y
083	HALIFAX COUNTY	36,750.10	Y	N	B	0	36,750	Y	Y	12,670	0	Y			Y
085	HANOVER COUNTY	114,274.34	Y	N	B	3,030	111,244	Y	Y						
087	HENRICO COUNTY	332,484.78	Y	N	B	64,080	268,404	Y	Y						
089	HENRY COUNTY	58,593.98	Y	N	B	0	58,593	Y	Y						
091	HIGHLAND COUNTY	0.00	Y	N	C	0	0	Y	Y	0	42,823	Y			Y
093	ISLE OF WIGHT COUNTY	37,839.67	Y	N	B	0	37,839	Y	Y						
095	JAMES CITY COUNTY	120,164.40	Y	Y	B	0	120,164	Y	Y						
097	KING AND QUEEN COUNTY	2,663.65	Y	N	B	0	2,663	Y	Y	0	26,395	Y			Y
099	KING GEORGE COUNTY	32,349.13	Y	Y	B	17,349	15,000	Y	Y						
101	KING WILLIAM COUNTY	14,917.32	Y	N	B	0	14,917	Y	Y						
103	LANCASTER COUNTY	23,100.42	Y	N	B	0	23,100	Y	Y	0	20,000	Y			Y
105	LEE COUNTY	7,792.60	Y	N	B	0	7,792	Y	Y	0	26,893	Y			Y
107	LOUDOUN COUNTY	942,858.84	Y	Y	B	74,659	868,199	Y	Y						

TECHNOLOGY TRUST FUND REQUESTS

FIPS	LOCALITY NAME	FY06 TTF Available Funds	FY05 Survey	Provide SRA	Budget or Carryover	FY06 \$4				FY06 \$1					
						Equipment Request	Services Request	Officer Cert	CB Aprval	Equipment Request	Services Request	Officer Cert	Equipment Award	Services Award	CB Aprval
109	LOUISA COUNTY	53,407.93	Y	N	B	0	53,407	Y	Y						
111	LUNENBURG COUNTY	6,301.60	Y	N	B	0	6,301	Y	Deferred	15,000	35,000	Y			Deferred
113	MADISON COUNTY	11,345.72	Y	N	B	0	11,345	Y	Y	0	1,800	Y			Y
115	MATHEWS COUNTY	31,617.16	Y	N	C	0	0	Y	Y						
117	MECKLENBURG COUNTY	37,671.16	Y	N	B	0	27,228	Y	Y						
119	MIDDLESEX COUNTY	10,574.86	Y	N	B	0	10,574	Y	Y	0	5,757	Y			Y
121	MONTGOMERY COUNTY	110,626.97	Y	N	B	0	96,949	Y	Y						
125	NELSON COUNTY	20,768.09	Y	N	B	0	20,768	Y	Y	0	12,317	Y			Y
127	NEW KENT COUNTY	18,426.40	Y	N	B	0	18,426	Y	Y	0	43,500	Y			Y
131	NORTHAMPTON COUNTY	15,540.52	Y	N	B	0	15,540	Y	Y	525	41,045	Y			Y
133	NORTHUMBERLAND COUNTY	45,872.91	Y	N	B	0	27,860	Y	Y						
135	NOTTOWAY COUNTY	4,734.89	Y	N	B	0	4,734	Y	Y	2,000	12,882	Y			Y
137	ORANGE COUNTY	42,298.63	Y	N	B	1,020	41,278	Y	Y	0	15,000	Y			Y
139	PAGE COUNTY	18,986.63	Y	N	B	0	18,986	Y	Y	0	11,692	Y			Y
141	PATRICK COUNTY	20,866.25	Y	N	B	0	5,400	Y	Y						
143	PITTSYLVANIA COUNTY	59,269.91	Y	N	B	0	59,269	Y	Y	0	23,015	Y			Y
145	POWHATAN COUNTY	26,759.71	Y	N	B	12,000	14,759	Y	Y	6,000	5,000	Y			Y
147	PRINCE EDWARD COUNTY	7,725.29	Y	N	B	0	7,725	Y	Y	0	8,840	Y			Y
149	PRINCE GEORGE COUNTY	19,063.37	Y	Y	B	0	19,063	Y	Y	0	20,000	Y			Y
153	PRINCE WILLIAM COUNTY	739,250.13	Y	Y	B	8,517	730,733	Y	Y						
155	PULASKI COUNTY	23,231.42	Y	Y	B	0	23,231	Y	Y						
157	RAPPAHANNOCK COUNTY	5,295.25	Y	N	B	0	5,295	Y	Y	0	41,575	Y			Y
159	RICHMOND COUNTY	738.90	Y	N	B	0	738	Y	Y	0	11,997	Y			Y
161	ROANOKE COUNTY	90,315.75	Y	N	B	0	10,000	Y	Y						
163	ROCKBRIDGE COUNTY	45,086.51	Y	N	B	0	45,086	Y	Y	0	4,229	Y			Y
165	ROCKINGHAM COUNTY	374,591.37	Y	N	B	0	66,250	Y	Y						

TECHNOLOGY TRUST FUND REQUESTS

FIPS	LOCALITY NAME	FY06 TTF Available Funds	FY05 Survey	Provide SRA	Budget or Carryover	FY06 \$4				FY06 \$1					
						Equipment Request	Services Request	Officer Cert	CB Aprval	Equipment Request	Services Request	Officer Cert	Equipment Award	Services Award	CB Aprval
167	RUSSELL COUNTY	12,209.99	Y	N	B	0	12,044	Y	Deferred	0	115,198	Y			Deferred
169	SCOTT COUNTY	8,972.73	Y	N	B	0	8,972	Y	Deferred	0	98,000	Y			Deferred
171	SHENANDOAH COUNTY	56,675.99	Y	N	B	0	56,675	Y	Y	0	36,500	Y			Y
173	SMYTH COUNTY	16,086.84	Y	N	B	0	16,086	Y	Y	0	5,931	Y			Y
175	SOUTHAMPTON COUNTY	14,297.62	Y	N	B	0	14,297	Y	Y	0	5,000	Y			Y
177	SPOTSYLVANIA COUNTY	201,909.56	Y	N	B	0	201,909	Y	Y						
179	STAFFORD COUNTY	191,685.89	Y	N	B	75,000	116,685	Y	Y						
181	SURRY COUNTY	3,537.10	Y	N	B	0	3,537	Y	Deferred	0	72,184	Y			Deferred
183	SUSSEX COUNTY	2,810.16	Y		B	0	2,810	Y	Deferred	0	47,788	Y			Deferred
185	TAZEWELL COUNTY	21,822.56	Y	N	B	0	21,822	Y	Y						
187	WARREN COUNTY	65,967.05	Y	Y	B	0	65,967	Y	Y						
191	WASHINGTON COUNTY	124,472.40	Y	N	B	0	120,000	Y	Y						
193	WESTMORELAND COUNTY	21,921.44	Y	N	B	0	21,921	Y	Deferred	0	77,888	Y			Deferred
195	WISE COUNTY	14,822.37	Y	N	B	0	14,822	Y	Y	0	20,000	Y			Y
197	WYTHE COUNTY	17,598.38	Y	N	B	0	17,590	Y	Y	13,885	15,800	Y			Y
199	YORK COUNTY	118,906.42	Y	N	B	0	118,906	Y	Y						
510	ALEXANDRIA CITY	192,906.38	Y	N	B	0	152,524	Y	Y						
520	BRISTOL CITY	0.00	Y	N	C	0	0	Y	Y	0	28,200	Y			Y
530	BUENA VISTA CITY	3,019.38	Y	N	B	0	3,019	Y	Y	0	9,554	Y			Y
540	CHARLOTTESVILLE CITY	23,720.86	Y	N	B	0	23,720	Y	Y	0	21,600	Y			Y
550	CHESAPEAKE CITY	251,978.53	Y	N	B	1,800	250,178	Y	Y						
570	COLONIAL HEIGHTS CITY	8,923.10	Y	N	B	0	8,923	Y	Deferred	0	49,500	Y			Deferred
590	DANVILLE CITY	173,751.41	Y	Y	B	133,751	40,000	Y	Deferred						
630	FREDERICKSBURG CITY	13,764.15	Y	N	B	0	13,764	Y	Y	0	13,713	Y			Y
650	HAMPTON CITY	117,999.56	Y	N	B	0	117,999	Y	Y						
670	HOPEWELL CITY	14,655.55	Y	N	B	0	14,655	Y	Y						

TECHNOLOGY TRUST FUND REQUESTS

FIPS	LOCALITY NAME	FY06 TTF Available Funds	FY05 Survey	Provide SRA	Budget or Carryover	FY06 \$4				FY06 \$1					
						Equipment Request	Services Request	Officer Cert	CB Aprval	Equipment Request	Services Request	Officer Cert	Equipment Award	Services Award	CB Aprval
680	LYNCHBURG CITY	44,906.89	Y	N	B	0	44,906	Y	Y						
690	MARTINSVILLE CITY	7,065.95	Y	Y	B	7,065	0	Y	Y						
700	NEWPORT NEWS CITY	259,740.45	Y	N	B	94,414	41,960	Y	Y						
710	NORFOLK CITY	177,102.38	Y	Y	B	0	177,102	Y	Y						
730	PETERSBURG CITY	36,846.44	Y	N	B	0	36,846	Y	Y						
740	PORTSMOUTH CITY	96,846.25	Y	N	B	0	67,900	Y	Y						
750	RADFORD CITY	1,993.42	Y	N	B	0	1,993	Y	Y	0	26,486	Y			Y
760	RICHMOND CITY	462,431.96	Y	N	B	0	462,431	Y	Y						
764	RICHMOND CITY-MANCHESTER	1,382.73	Y	N	B	0	1,382	Y	Y						
770	ROANOKE CITY	170,852.74	Y	N	B	0	109,856	Y	Y						
775	SALEM CITY	39,830.80	Y	N	B	0	38,085	Y	Deferred	0	9,830	Y			Deferred
790	STAUNTON CITY	17,668.84	Y	N	B	0	17,668	Y	Y	0	15,417	Y			Y
800	SUFFOLK CITY	146,376.71	Y	N	B	0	146,376	Y	Y						
810	VIRGINIA BEACH CITY	605,866.77	Y	N	B	66,814	539,052	Y	Y						
820	WAYNESBORO CITY	12,673.81	Y	Y	B	0	12,673	Y	Y	0	35,000	Y			Y
840	WINCHESTER CITY	30,476.50	Y	N	B	30,476	0	Y	Deferred	10,000	0	Y			Deferred
16		2,112,062.66	16	16	16	198,769	1,698,230	16	16	10,000	86,733	5			5

FOR YOUR INFORMATION
NONE.

CLOSED MEETING
COMPENSATION BOARD DOCKET #06/03
SEPTEMBER 21, 2005

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Frank Drew. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.1-344.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific ricers, appointees or employees.
- ☐ Under the provisions of Section 2.1-344.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to obtain consultation with legal counsel as to actual or “probable litigation” concerning

2) **Chairman Frank Drew: I move to return to open session. (_____ seconded the motion).**

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion. The members must certify that they discussed: **only public business exempt from the Act,**

Frank Drew, Chairman	Yes_____	No_____
Walter J. Kucharski, Member	Yes_____	No_____
Kenneth W. Thorson, Member	Yes_____	No_____

AND

only public business matters identified in the motion to convene the closed meeting.

Frank Drew, Chairman	Yes_____	No_____
Walter J. Kucharski, Member	Yes_____	No_____
Kenneth W. Thorson, Member	Yes_____	No_____

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

H A N D C A R R Y COMPENSATION BOARD DOCKET #06/03 SEPTEMBER 21, 2005

EMPLOYEE RECOGNITION

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ROANOKE CITY	SHERIFF	<p>9-16-05 Note from George M. McMillan, Roanoke City Sheriff, to Kimberlee Goins, Senior Fiscal Technician:</p> <p>"Dear Ms. Goins, I would like to personally thank you for calling and explaining to me how to receive the 9% pay increase in December. I truly appreciate your extra effort to do this when you really didn't have to. Also, it was nice to briefly meet you at the conference. I just wish we could have had more time but, I'm sure, we will during the years ahead. Again, <u>thank you very much!</u>"</p>	N/A	Noted.

304-06-03: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WINCHESTER CITY	SHERIFF	9-15-05 Officer requests 3 PCs at a cost of \$2,300 (total \$6,900) each due to additional officer and added data entry. Per Comp Board Policy, they are due 3 PC's. The maximum cost is \$3,600 (\$1,200 each) with a total stressed cost of \$2,605.68 (\$868.56 each) The Comp Board minimum specs will be met.	\$2,605.68	Approved per the Compensation Board's FY06 Budget Priorities and Policies; contingent upon the Sheriff's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
WINCHESTER CITY	SHERIFF	9-20-05 Officer requests LiveScan unit which includes the Sony Mug Shot Camera at a cost of \$12,485 (stressed \$9,036.64). Officer also requests the backup digital camera at a cost of \$300 (stressed \$217.14). The total cost is \$12,785 (stressed \$9,253.78).	\$9,253.78 (stressed cost)	Approved per the Compensation Board's FY06 Budget Priorities and Policies; contingent upon the Sheriff's compliance with Compensation Board policies regarding LiveScan purchases. Any amounts approved will be reimbursed at the stressed cost amount. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.
NORTHHAMPTON COUNTY	SHERIFF	9-16-05 Officer requests \$33,339 in temporary funds for the period of November 2005 through June 2005. This is for two (2) court security deputies for the new courthouse. Without additional court security the courthouse will remain vacant. One deputy would staff the entrance of the courthouse and the other would be security for the holding cells. A request for additional perm personnel will be submitted on the next budget request.	\$33,339	Deferred until the October 19, 2005 meeting pending additional information.

304-06-03: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FREDERICKSBURG CITY	SHERIFF	9-15-05 Officer requests additional base temporary funds of \$25,004 (prorated \$20,836.67 for FY06) for transports of inmates or an additional position at the same cost. Officer has filled out a questionnaire documenting 6 months of data on transporting inmates out of town only.	\$25,004	<p>The Compensation Board did not approve this request. As noted in the Compensation Board's letter of May 1, 2005, additional funding is not available this year.</p> <p>The Compensation Board recognizes that this office is due 1.40 additional CS positions based upon Compensation Board staffing standards. Unfortunately, the General Assembly did not approve any additional CS positions. The Compensation Board has requested funding in the upcoming FY06-08 biennium for CS deputies. The Sheriff should request funding for CS positions in his January 2006 budget request.</p>
WISE COUNTY	SHERIFF	9-16-05 Officer requests to transfer \$4,908 from base temporary to permanent salaries to fund internal salary adjustment for position 00042. The salary increase requested is within 10% above the current salary. The increase is within the min/max of the pay band. (Prorated \$4,090).	-0-	<p>The Compensation Board approved a transfer of \$4,908 from base temporary to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. This action will result in a reduction in the officer's temporary budget in the current as well as subsequent fiscal years.</p>
BUENA VISTA CITY	SHERIFF	9-19-05 Sheriff requests amendment to the Appropriations Act for minimum staffing level of 2 deputies in all offices.	\$25,004	<p>The Compensation Board has submitted its budget request September 15 and did not include this request. The Compensation Board suggests that the Sheriff seek the support of the Virginia Sheriffs' Association and his General Assembly members to amend the Appropriation Act in the upcoming General Assembly session. Statewide cost for four additional deputies (Buena Vista, Norton, Emporia and Falls Church) would be \$104,416.</p>

320-06-03: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
PRINCE EDWARD COUNTY	COMMONWEALTH'S ATTORNEY	9-19-05 Officer requests to transfer Vacancy Savings to Equipment Funds to purchase the following. Officer states that PC requested meets the Comp Board's minimum criteria.	-0-	Approved per the Compensation Board's FY06 Budget Priorities and Policies, as amended December 15, 2004. Any amounts approved will be reimbursed at the stressed cost. Because this is a one-time approval, any amounts not requested for reimbursement on or before the May 2006 payroll reimbursement request will not be available for expenditure in June 2006 or in FY07.

FIPS	Locality	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
147	Prince Edward	PC	1	1,234	1,234	1	1,200	1,200	944.04
147 Total								1,200	944.04

734-06-03: COMMISSIONERS OF THE REVENUE NONE.

732-06-03: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
RICHMOND CITY	TREASURER	9-12-05 Officer requests to transfer vacancy savings in the amount of \$5508.94 to part-time funds. This will be accrued from September 3 through November 30, 2005 for position 00003.	-0-	Approved per the Compensation Board's May 1, 2005 Budget Priorities and Policies.

321-06-03: CIRCUIT COURT CLERKS
NONE.

OTHER MATTERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
FEDEERAL INMATE OVERHEAD RECOVERY METHODOLOGY	AUDITOR OF PUBLIC ACCOUNTS (APA)/ COMPENSATION BOARD (CB)	Board of Corrections' Jail Liaison Committee endorsed Option 2 (per diem recovery) of the APA and CB Federal Inmate Overhead Recovery Methodology Report. The Committee takes no position on the question of exempt jails.	N/A	Compensation Board appreciates the Committee's interest and directs staff to include their input in the response section of the final report. The Board directed the staff to include the comments to be received by the Board of Corrections Jail Liaison Committee.

FOR YOUR INFORMATION
NONE.